



# ACTION MINUTES

AUBURN ARTS COMMISSION  
City Hall Room 10  
1225 Lincoln Way

FEBRUARY 13, 2003  
7:30 a.m.

**MEMBERS PRESENT:** J. Adair, S. Dings, L. Burda Gilbert, M. Leonard, T. Lewis, R. Mealhow

**MEMBERS ABSENT:** E. England-Brown, L. McNicholas

**CITY COUNCIL LIAISON:** Absent

**OTHERS PRESENT:** Loreley Hodkin, City Historian; Barbara Jicha, CPA and past Commissioner

**STAFF SECRETARY:** Marilyn Hamner-Crout

**TOTAL ATTENDANCE:** 9

**MEETING CONVENED:** 7:30 a.m.

**MEETING ADJOURNED:** 9:00 a.m.

SECTION	AGENDA ITEM	ACTION	VOTE (if any)
I. Call to Order		Meeting was called to order by Chairman Louise Burda	
II. Roll Call and Declaration of a Quorum	Roll Call	A quorum was declared by Chairman Gilbert.	
III. Agenda Approval		Chairman Gilbert reviewed the agenda and deferred a number of items to the next meeting. Presentation by	
IV. Minutes of January 9, 2003	Approval of Minutes	"Members Present/Absent" was corrected to reflect the absence of Tal Lewis and Laura McNicholas. Minutes of January 9, 2003, were approved as corrected.	<b>Motion: Mealhow/ Lewis Approved.</b>
V. Public Comment		Adair reported that it looks as if the Soap Box Derby may not get off the ground.  Dings said the proceeds from the Celebrity Chefs event on March 6 will benefit the Performing Arts Center, and	
VI. Correspondence		Staff secretary referred to a copy of an email from a woman requesting information. Dings said she would get the information from the Arts Council and call the woman back.  Leonard said an invoice for membership in CAALA has been received. Staff secretary said she would process it for payment.  Leonard said the Commissioners should be thinking about whether or not they can attend the conference in	

SECTION	AGENDA ITEM	ACTION	VOTE (if
VII. Project Reports	Strategic Plan	Deferred to next meeting.	<b>Motion: Lewis/Dings Motion withdrawn.</b>
	Art in Public Places	Mealhow reported that the Auburn Multimodal Station is going to consist of some covered waiting areas, public restrooms, landscaping, and parking. The opportunity for incorporating public art will be minimal, but possible. Mayor Sands has shown an interest in the incorporation of public art into the project. Public Works Director Tom Fossum has stated that if there is a need for electricity, it needs to be located. It was agreed to meet at the site on Monday, February 17, at 11:30 a.m.	
	Public Art Catalog	Deferred to next meeting.	
	Auburn Art Walk/City Hall Gallery	Deferred to next meeting.	
	Performing Arts Center	Deferred to next meeting.	
	School Park Preserve	Mealhow reported that he attended a project presentation to City Council. The project is spearheaded by Janice Forbes, Publisher of Sierra Heritage Magazine. If everything stays on track, the stream restoration could begin in July or August, with the park construction completion in 2004-05. Incorporation of public art is a major part of the project. Mealhow would like to invite Ms. Forbes to make a presentation to the Commission, but she will be out of town for a couple of weeks. Motion was made to invite Bob Cooley-Gilliom to make a presentation at a special meeting to initiate the Arts Commission involvement and introduction to the project. Mealhow said he feels there would be ample time to include this public art project in the proposed budget if Ms. Forbes can make	
VIII. Unfinished Business	Approval of Arts Commission Guidelines	Deferred to next meeting.	
	Juried Arts Festival/Art Show	Deferred to next meeting.	

SECTION	AGENDA ITEM	ACTION	VOTE (if
IX. New Business	2003-2004 Draft Budget	Chairman Gilbert said that she invited Barbara Jicha, CPA and retired Commissioner, to attend this meeting to help get the Commission started in the preparation of next fiscal year's proposed Arts Commission budget. Mealhow has volunteered to "committee" the draft budget. Jicha advised that Mealhow get a printout of last year's report from Finance Department. Jicha recommended that each Commissioner select a budget category in which they have actually been involved. Then review the definition, schedule, and budget requested versus what has been spent and what is yet needed. Chairman Gilbert asked everyone to get their budget information to Mealhow within the next two weeks. He will develop a working draft for review at the next meeting. A proposed budget needs to be approved for presentation to Finance by April 15.	<b>Motion: Lewis/ Mealhow Approved.</b>
	Auburn Historical Traveling Exhibit for Schools—Request for Sponsorship	A presentation was made by Loreley Hodkin, Volunteer City Historian. She showed examples of prints that have been made of historical drawings and pictures of Auburn. The traveling school exhibit is a new program that the City Historian would like to pursue. Hodkin stated it was her intent to visit a number of schools and conduct a survey of its success, thereby finding the feasibility of continuing in this path. She requested startup money to begin. Motion was made to approve the funding of \$100 startup money. Hodkin will report back to the Commission her findings.	
	Name Tags for Commissioners	These have been completed. Leonard's was missing and name on Gilbert's needs correction. Staff secretary will contact Wayne White to re-order the two badges.  Deferred to next meeting.	
	Representative on ACPC Steering Committee	Deferred to next meeting.	
	Geographic Locations of Artists—Possible Ordinance Amendment	The following assignments were made. March 10 – Randy Mealhow June 9 – Jason Adair September 8 – Tal Lewis December 8 – Laura McNicholas or Louise Burda Gilbert	
	2003 Quarterly Reports to City Council		

SECTION	AGENDA ITEM	ACTION	VOTE (if
	<p>Chamber of Commerce Monthly Meetings, 1st Wednesday, 12:00 p.m., Sizzler Restaurant—Rotate Attendance</p> <p>Nomination for Special Award at the Arties</p>	<p>Deferred to next meeting.</p> <p>After some discussion it was deferred to the next meeting. Chairman Gilbert asked Dings to find out the exact date and the deadline for submittal of the Commission's nomination for the special award.</p>	
X. Future Agenda Items		As noted above.	
XI. Next Meeting Date		The next meeting will be March 13, 2003, 7:30 a.m.	
XII. Adjournment		Meeting was adjourned at 9:00 a.m.	